

**Vision:**

Lakeside Students will achieve at their highest potential to be prepared for their future.

**Mission:**

Our mission is to create independent learners with a rich and challenging curriculum, distinguished by instructional variety, innovation, and collaboration while fostering social-emotional strength.

**BOARD MEETING MINUTES**

1. **CALL TO ORDER** Mr. Niels called the meeting to order at 6:03 pm
2. **ROLL CALL**

	PRESENT	ABSENT
Mr. Les Niles, President	X _____	_____
Mr. Michael Kopcsak, Clerk	X _____	_____
Ms. Theresa Bond	X _____	_____
Ms. Linda Kelley	X _____	_____
Mr. Matt Price	X _____	_____
Dr. Lisa Gonzales, Interim Superintendent	X _____	_____
3. **APPROVAL OF AGENDA** Linda Kelley made a motion to approve the agenda with items 9.3 and 9.4 pulled from the consent agenda for further discussion. Mr. Kopcsak seconded and the agenda was approved as amended by a vote of 5-0 with the members of the board voting as follows:  
**AYES:** Mr. Les Niles, Mr. Michael Kopcsak, Ms Linda Kelley, Ms Theresa Bond and Mr. Matt Price  
**NAYES:** None  
**Absent:** None
4. **PUBLIC COMMUNICATIONS REGARDING CLOSED SESSION** None at this time, no public present
5. **ADJOURN TO CLOSED SESSION** Mr. Niles adjourned the meeting to closed session at 6:06pm  
Govt. Code § 54957 Public Employment: Interim Superintendent
6. **RECONVENE TO OPEN SESSION** Mr. Niles reconvened the meeting a 6:41 pm.
  - 6.1. Report on Closed Session: Mr. Niles reported that with regret and gratitude for her year of service to the district, the Board accepted Dr. Gonzales letter of resignation.
7. **PUBLIC COMMUNICATIONS** None at this time.
8. **REPORTS**
  - 8.1. Organizations:
    - PTA:** Charlene Norquist Reported. The next PTA meeting will be Next Tuesday. On February 6, PTA will host another fundraiser at Tomantinos. March 3rd will be the next Movie Night. PTA and Foundation are continuing their discussion on merger.
    - Foundation:** Whitney Barnes reported. There will be a Foundation Meeting Tomorrow Evening
    - Staff:** Vicki Schmidt, Heather Wingfield, Marcia Williams and Lisa Orcutt were present and reported: They are getting ready for Dibels Assessments which begins next week. They wanted to express gratitude for the Substitutes which make it possible for them to assess their students. They are receiving help from the SCCOE with analysing the date. Tomorrow Ms. Kajsja Nelson takes her fifth grade students to the Age of Sail overnight program in San Francisco. Kindergarten is preparing for the 100 day of school which is February 9, and the whole school is preparing for the Winter Program which will be next Thursday, January 26
  - 8.2. Superintendent's Oral Report: Dr. Lisa Gonzales reported that the next after school Stem Class will begin tomorrow and that sessions 3 & 4 are planned and ready to go. The new Theatre program from Starting Arts will begin next week. The County Spelling Bee will be February 4 and Lakeside 5th grader, Nicole Hansen will be participating.

- 8.3. Maintenance/Facilities Plan Update/report: Ms Ady gave updates on the State approval of the plans for our new Well and the County denying approval -asking for more information and possible action regarding the Septic System for Red School House. Ms Ady also reported that the septic leach field for the Clubhouse is completely saturated with runoff rain water. The District had the septic tank pumped last Friday and it is already full of water this week. The Recreation Department has contracted to have a portable toilet placed to be used while the district determines our next course of action. The coil for booster pump for the District water system failed due to an electrical brown out causing the District to close School on January 9. The pump was quickly repaired and Staff was instructed on how to make a quick repair should the coil fail again. With the recent Heavy rains, the roof leaked in several locations. Staff contracted with a new roofer recommended by Loma Prieta to see if the leaks could be repaired. All of the leaks except the one over the Kindergarten Kitchen were repaired. The leak over the Kindergarten Kitchen will need further investigation. The roofer will be back on January 31. A representative from the State Water Resource Board, Craig Drizen Engineer from Weber Hayes ( Our Water Operators) Les Niles and Susan Ady had a conference call this week to discuss progress on our Corrosion Control Study. This study is required to determine how the District will address the Lead in our water. The Study is due March 4, 2017. Craig Drizen and his team are completing this report for us and will have a draft for the State Review in two weeks.
- 8.4. Budget to Actuals Ms. Ady gave the monthly report indicating that the District is below projections in regards to both revenues and expenditures. This is mostly due to the fact that our Property Taxes from Santa Cruz County have not yet posted to our account and therefore we have not paid our first payments for middle school to either Loma Prieta or Campbell.
- 8.5. Quarterly Williams Report- Ms. Ady gave the quarterly report indicating that once again there have been no reports of complaints.

## 9. CONSENT AGENDA

- 9.1. Warrants for December 2016  
9.2. Deposits for December 2016  
9.3. Minutes from the December 7, 2016 Regular Board Meeting - *removed from Consent Agenda*  
9.4. Monthly Attendance Report - *removed from the consent agenda*  
9.5. Letter from State Water Resource Control Board  
9.6. First Interim Letter from the SCCOE

Mr. Matt Price made a motion to approve the consent agenda minus items 9.3 and 9.4 and Ms. Theresa Bond Scoded. the motion carried by a vote of 5-0 with the members voting as follows:

**AYES:** Mr. Les Niles, Mr. Michael Kopcsak, Ms. Linda Kelley, Ms. Theresa Bond and Mr. Matt Price

**NAYES:** None

**Absent:** None

9.3 Minutes from the December 7, 2016 regular Board Meeting: Mr. Niles made a motion to approve the Minutes from the December 7 2016 meeting with the following correction: for item 8.4, Mr. Matt Price was elected as Representative to the Santa Clara County School Boards Association. Ms Linda Kelly seconded and the motion carried by a vote of 5-0 with the members voting as follows:

**AYES:** Mr. Les Niles, Mr. Michael Kopcsak, Ms. Linda Kelley, Ms. Theresa Bond and Mr. Matt Price

**NAYES:** None

**Absent:** None

9.4 Monthly attendance Report: After further discussion, Mr. Michael Kopcsak made a motion to approve the monthly report and Mr. Matt price seconded. The Motion carried by a vote of 5-0 with the members of the board voting as follows:

**AYES:** Mr. Les Niles, Mr. Michael Kopcsak, Ms. Linda Kelley, Ms. Theresa Bond and Mr. Matt Price

**NAYES:** None

**Absent:** None

## 10. DISCUSSION/ ACTION ITEMS

- 10.1. The Board will discuss, comment upon, and consider motions regarding the 2015/2016 District Audit

**ACTION TAKEN:** Ms. Linda Kelly made a motion to accept the 2015/2016 District Audit and Ms. Theresa Bond Seconded. The motion carried by a vote of 5-0 with the members as follows:

**AYES:** Mr. Les Niles, Mr. Michael Kopcsak, Ms. Linda Kelley, Ms. Theresa Bond and Mr. Matt Price

**NAYES:** None

**Absent:** None

10.2. The Board will discuss, comment upon and consider motions regarding a presentation from the Independent Citizens Oversight Committee (ICOC) for the 2010 Measure C Parcel Tax.

**NO ACTION TAKEN- DISCUSSION ONLY** Kathleen Hart reported for the ICOC that the committee reviewed the annual audit and reports prepared by district staff. The Committee is in agreement that the funds from 2010 Measure C Parcel tax received in the 2015'2016 school year were spent according the specifications of Measure C. The Board Thanked Ms. Hart and the rest of the members of the ICOC committee for their oversight.

10.3. The Board will discuss, comment upon, and consider motions regarding request to change the day of the week of minimum days.

**NO ACTION TAKEN- DISCUSSION ONLY** After discussion the Board choose not to take action to change the day of the week for regular minimum days

10.4. The Board will discuss, comment upon, and consider motions regarding Board Policy updates.

**ACTION TAKEN:** Ms. Linda Kelley made a motion to approve the Board Policy Updates for January and Mr. Michael Kopcsak seconded. The motion carried by a vote of 5-0 with the members of the Board voting as follows:

**AYES:** Mr. Les Niles, Mr. Michael Kopcsak, Ms. Linda Kelley, Ms. Theresa Bond and Mr. Matt Price

**NAYES:** None

**Absent:** None

10.5. The Board will discuss, comment upon, and consider motions regarding approval of Resolution #16/17-04, Resolution authorizing the Chief Business Office to approve claims for reimbursement; execute budget and expenditure summary;ands sign the final release form and the certification of project completion and pledging and dedicating net water revenues from to payment of Drinking Water State Revolving Fund.

**ACTION TAKEN:** Mr. Michael Kopcsak made a motion to approve Resolution #16/17-04, Resolution authorizing the Chief Business Office to approve claims for reimbursement; execute budget and expenditure summary;ands sign the final release form and the certification of project completion and pledging and dedicating net water revenues from to payment of Drinking Water State Revolving Fund. Ms. Linda Kelley seconded and the motion carried by a vote of 5-0 with the members voting as follows:

**AYES:** Mr. Les Niles, Mr. Michael Kopcsak, Ms. Linda Kelley, Ms. Theresa Bond and Mr. Matt Price

**NAYES:** None

**Absent:** None

10.6. The Board will discuss, comment upon, and consider motions regarding plans for the District for a leadership transition.

**ACTION TAKEN:** Mr. Matt Price made a motion to work towards bringing Mrs. Elizabeth Bozzo back as a part time Interim Superintendent /Principal through June 30, 2017. The Board will take formal action on a contract at the February 1 regular Board Meeting. Mr. Michael Kopcsak seconded. Mr. Matt Price also moved to start a formal search for a permanent Superintendent / Principal and to create an Ad Hoc Committee to determine if we hire a consulting firm, if so which firm, or if are are able to receive help from the County Office of Education. The Committee will draft a new job description asking for feedback from Dr. Gonzales. Mr. Les Niles and Ms. Linda Kelley volunteered to serve on the AdHoc committee.Mr. Michael Kopcsak seconded the motion to start a formal search and form an Ad Hoc committee comprised of Mr. Les Niles and Ms. Linda Kelley. The Motions carried by a vote of 5-0 with the members voting as follows:

**AYES:** Mr. Les Niles, Mr. Michael Kopcsak, Ms. Linda Kelley, Ms. Theresa Bond and Mr. Matt Price

**NAYES:** None

**Absent:** None

11. **BOARD MEMBER REQUESTS** Mr. Michael Kopcsak inquired about the next steps for the district with regards to reporting School Closures. Ms. Ady replied that Nancy Heymann, our attendance clerk,will have a waiver form completed by the February 1 meeting for the board to review.

12. **ADJOURNMENT** There being no further business, Mr. Niles Adjourned the meeting at 8:09 pm