

STEP (Services Years) SCHEDULE

	1	2	3	4	5-6	7-9	10-12	13-15	16-20	20-25
District Office										
Secretarial/Clerical										
Administrative Assistant	19.00	19.25	19.50	19.75	21.00	22.00	23.00	24.00	25.00	26.00
Business Office										
Financial Specialist	25.57	26.59	27.67	28.80	29.95	31.15	32.01	32.30	32.59	32.87
Bookkeeper	22.71	23.62	24.56	25.57	26.59	27.67	28.53	28.82	29.11	29.39
School Office										
Secretarial/Clerical										
Administrative Assistant	19.00	19.25	19.50	19.75	21.00	22.00	23.00	24.00	25.00	26.00
Instructional Support										
Instructional Assistant	17.92	18.36	18.82	19.29	19.787	20.282	20.78	21.29	21.83	23
Instructional Assistant II	18.00	18.50	19.00	19.50	20.00	21.00	21.50	22.00	22.50	23.50
Paraprofessional	18.50	19.00	19.50	20.50	23.00	23.50	24.00	24.50	25.00	27.00
Paraprofessional II	19.00	19.50	20.00	20.75	23.50	23.75	24.50	25.25	27.00	29.00
Paraprofessional III	20.00	20.75	21.25	22.00	24.00	24.50	25.25	26.00	27.50	30.00
Paraprofessional IV	23.00	23.50	24.00	24.50	25.00	26.00	27.00	28.50	30.00	35.00
Behavioral Support										
Behavior Specialist I	30	32.67	34.31	36.20	38.77	40.71	42	45	47.5	50
Behavior Specialist II	40	41.82	43.92	46.12	48.42	50.84	53	55.5	58	60

Education: Classified unit members earn \$1000 annually for AA degree, \$1200 annually for BA/BS degree, \$1500 annually for MA/MS degree, \$1750 annually for doctorate from an accredited higher education institutions.

Professional Development: Classified unit members may earn Professional Growth credit after 3 years of continuous service and completion of 30 hours of approved professional growth classes.

Each Professional Growth credit is \$850 annually and is prorated to the employee's FTE.

Subsequent increments may be earned after each additional 2-year period of continuous and regular employment and the completion of 30 additional hours.

Overtime: Is paid at time and a half supervisor's approval required